

## 10.1 View Statistical Report Information (Report 001)

IRMS stores statistical information about the claims and matches filed by your agency. You view this summary information from the External Offset Statistical Information – Daily, Weekly, Monthly window.



**Note:** You can only view information about your agency.

### External Offset Statistical Information – Daily, Weekly, Monthly Window

The illustration below is the top of the External Offset Statistical Information window.

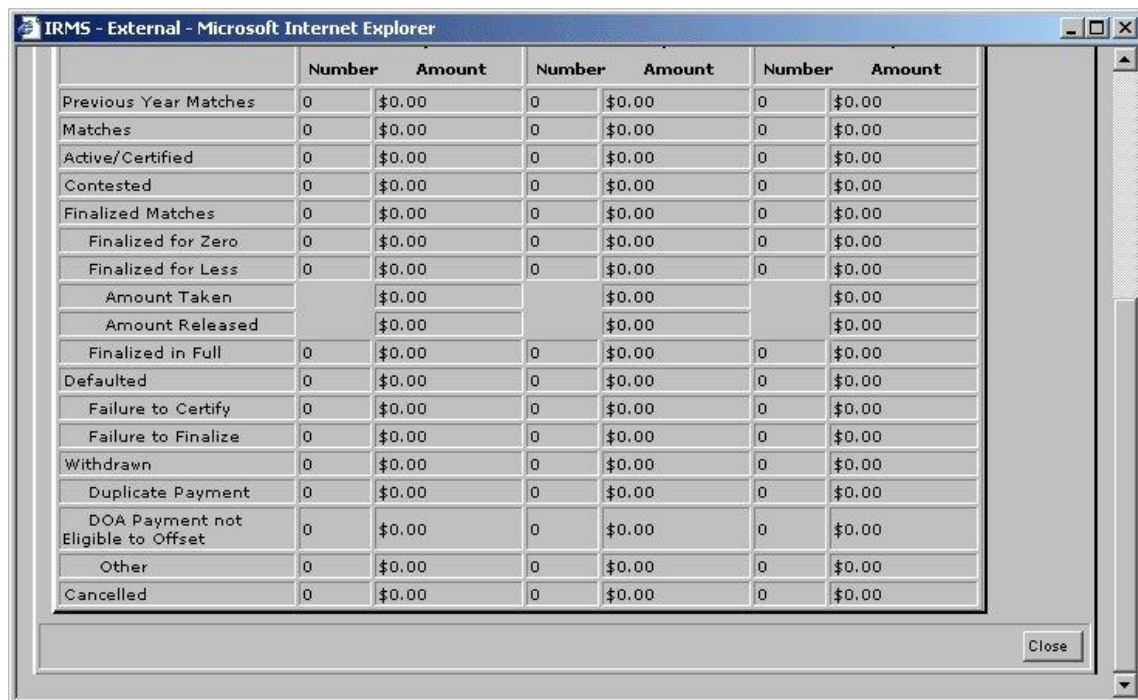
The screenshot shows a web browser window titled "IRMS - External - Microsoft Internet Explorer". The address bar shows "File", "Statistical Report", and "Help". The main content area is titled "External Offset Statistical Information - Daily, Weekly, Monthly". Below the title is a search bar with "Agency Number:" and "Thru Date:" fields, and a "Find" button. Below the search bar are five tabs: "All", "DOA Payment", "Lottery Payment", "Tax Overpayment", and "DCA Payment". The "All" tab is selected. Below the tabs is a table with the following data:

	Number		Amount	
Claims Submitted	0		\$0.00	
Valid	0		\$0.00	
Invalid	0		\$0.00	
Claims Deleted	0		\$0.00	

	Daily		Weekly		Monthly	
	Number	Amount	Number	Amount	Number	Amount
Previous Year Matches	0	\$0.00	0	\$0.00	0	\$0.00
Matches	0	\$0.00	0	\$0.00	0	\$0.00
Active/Certified	0	\$0.00	0	\$0.00	0	\$0.00
Contested	0	\$0.00	0	\$0.00	0	\$0.00
Finalized Matches	0	\$0.00	0	\$0.00	0	\$0.00
Finalized for Zero	0	\$0.00	0	\$0.00	0	\$0.00
Finalized for Less	0	\$0.00	0	\$0.00	0	\$0.00
Amount Taken		\$0.00		\$0.00		\$0.00

The illustration below is the bottom of the External Offset Statistical Information window.



	Number	Amount	Number	Amount	Number	Amount
Previous Year Matches	0	\$0.00	0	\$0.00	0	\$0.00
Matches	0	\$0.00	0	\$0.00	0	\$0.00
Active/Certified	0	\$0.00	0	\$0.00	0	\$0.00
Contested	0	\$0.00	0	\$0.00	0	\$0.00
Finalized Matches	0	\$0.00	0	\$0.00	0	\$0.00
Finalized for Zero	0	\$0.00	0	\$0.00	0	\$0.00
Finalized for Less	0	\$0.00	0	\$0.00	0	\$0.00
Amount Taken		\$0.00		\$0.00		\$0.00
Amount Released		\$0.00		\$0.00		\$0.00
Finalized in Full	0	\$0.00	0	\$0.00	0	\$0.00
Defaulted	0	\$0.00	0	\$0.00	0	\$0.00
Failure to Certify	0	\$0.00	0	\$0.00	0	\$0.00
Failure to Finalize	0	\$0.00	0	\$0.00	0	\$0.00
Withdrawn	0	\$0.00	0	\$0.00	0	\$0.00
Duplicate Payment	0	\$0.00	0	\$0.00	0	\$0.00
DOA Payment not Eligible to Offset	0	\$0.00	0	\$0.00	0	\$0.00
Other	0	\$0.00	0	\$0.00	0	\$0.00
Cancelled	0	\$0.00	0	\$0.00	0	\$0.00

### External Offset Statistical Information – Daily, Weekly, Monthly

The table below lists the fields on the External Offset Statistical Information window and provides a brief description of each.

Field	Field Type	Description
Agency Number	Required	The unique number assigned to your agency.
Thru Date	Required	The date you want to have the information displayed through.
All	Optional	If selected, displays information about your agency's claims across all funding sources.
DOA Payment	Optional	If selected, displays information about your agency's claims matched with DOA Payments.
Lottery Payment	Optional	If selected, displays information about your agency's claims matched with Lottery Payments.
Tax Overpayment	Optional	If selected, displays information about your agency's claims matched with Tax Overpayments.
DCA Payment	Optional	If selected, displays information about your agency's claims matched with DCA Payments.
Claims Submitted	System Generated	Total number of claims submitted by your agency and original value of the claims.
Valid	System Generated	Total number and amount of valid claims.

Field	Field Type	Description
Invalid	System Generated	Total number and amount of invalid claims.
Claims Deleted	System Generated	Total number and amount of claims that were deleted.
Previous Year Matches	System Generated	Total number and amount of previous year matches that were carried over.
Matches	System Generated	Total number and amount of current year matches.
Active/Certified	System Generated	Total number and amount of matches Certified.
Contested	System Generated	Total number and amount of matches Contested.
Finalized Matches	System Generated	Total number and amount of matches Finalized.
Finalized for Zero	System Generated	Of the total matches finalized, this is the total number and amount that were finalized for zero.
Finalized for Less	System Generated	Of the total matches finalized, this is the total number and amount of matches that were finalized for less than the full amount of resources that were offered.
Amount Taken	System Generated	Of the total matches that were finalized for less than the amount of resources that were offered, this is the amount of those resources that was taken.
Amount Released	System Generated	Of the total matches that were finalized for less than the amount of resources that were offered, this is the amount of those resources that was declined.
Finalized in Full	System Generated	All claims that were finalized for the full amount of the match.
Defaulted	System Generated	Of the total previous year matches carried over and current year matches that were offered, this is the number and amount of matches that were defaulted.
Failure to Certify	System Generated	All matches that defaulted due to a failure to certify the claim.
Failure to Finalize	System Generated	All matches that defaulted due to a failure to finalize the claim.
Withdrawn	System Generated	All matches with a Match Status of Withdrawn.
Duplicate Payment	System Generated	All matches withdrawn due to a duplicate payment.
DOA Payment not Eligible for Offset	System Generated	All matches withdrawn due to a DOA Payment that is no longer eligible for a match.



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File Statistical Report Help

**External Offset Statistical Information - Daily, Weekly, Monthly**

Agency Number:  Thru Date:  Find

All	DOA Payment	Lottery Payment	Tax Overpayment	DCA Payment		
	Number		Amount			
Claims Submitted	0		\$0.00			
Valid	0		\$0.00			
Invalid	0		\$0.00			
Claims Deleted	0		\$0.00			
	Daily		Weekly		Monthly	
	Number	Amount	Number	Amount	Number	Amount
Previous Year Matches	0	\$0.00	0	\$0.00	0	\$0.00
Matches	0	\$0.00	0	\$0.00	0	\$0.00
Active/Certified	0	\$0.00	0	\$0.00	0	\$0.00
Contested	0	\$0.00	0	\$0.00	0	\$0.00
Finalized Matches	0	\$0.00	0	\$0.00	0	\$0.00
Finalized for Zero	0	\$0.00	0	\$0.00	0	\$0.00
Finalized for Less	0	\$0.00	0	\$0.00	0	\$0.00
Amount Taken		\$0.00		\$0.00		\$0.00

**Step 2:** Enter your **Agency Number**.

**Step 3:** Enter a **Thru Date** – the last date for which you want to see information.

**Step 4:** Click **Find**.

The External Offset window containing information about your agency opens.



**Note:** The default is to the All tab information.

IRMS - External

File Statistical Report Help

External Offset Statistical Information - Daily, Weekly, Monthly

Agency Number: 10235 Thru Date: 06/04/2004 Find

All	DOA Payment	Lottery Payment	Tax Overpayment	DCA Payment
	Number		Amount	
Claims Submitted	50		\$2,000.00	
Valid	46		\$1,800.00	
Invalid	4		\$200.00	
Claims Deleted	2		\$150.00	
	Daily		Weekly	
	Number	Amount	Number	Amount
Previous Year Matches	0	\$0.00	6	\$1,000.00
Matches	0	\$0.00	2	\$150.00
Active/Certified	0	\$0.00	1	\$50.00
Contested	0	\$0.00	0	\$0.00
Finalized Matches	0	\$0.00	1	\$100.00
Finalized for Zero	0	\$0.00	0	\$0.00
Finalized for Less	0	\$0.00	0	\$0.00
Amount Taken		\$0.00		\$0.00

**Step 5:** Select the desired tab to display the information by the Match Resource.  
The system displays the statistical information for your agency.



**Note:** From this display, you can change the display to see Year-to-Date information.

**Step 6:** From the Statistical Information window, select **Statistical Report: Year to Date**.  
The External Offset Statistical Information window refreshes with the Year to Date information.

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File Statistical Report Help

**External Offset Statistical Information - Year to Date**

Agency Number:  Thru Date:  Find

All	DOA Payment	Lottery Payment	Tax Overpayment	DCA Payment
	Number		Amount	
Claims Submitted	0		\$0.00	
Valid	0		\$0.00	
Invalid	0		\$0.00	
Claims Deleted	0		\$0.00	
	Calendar YTD		Prior Calendar YTD	
	Number	Amount	Number	Amount
Previous Year Matches	0	\$0.00	0	\$0.00
Matches	0	\$0.00	0	\$0.00
Active/Certified	0	\$0.00	0	\$0.00
Contested	0	\$0.00	0	\$0.00
Finalized Matches	0	\$0.00	0	\$0.00
Finalized for Zero	0	\$0.00	0	\$0.00
Finalized for Less	0	\$0.00	0	\$0.00
Amount Taken	0	\$0.00	0	\$0.00



**Note:** Except for the Year-to-Date headings, the rest of the fields are the same as on the original version.

**Step 7:** Scroll down to see the remainder of the information.

**Step 8:** Click **Close** to exit this window and return to the IRMS Main window.